

# ***MDEStat Meeting*** ***November 3, 2014***



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Robert M. Summers, Secretary

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# Table 1: MDE\* Energy Consumption, KW/hr

Note: All percentage reductions reflect comparison to 06/07 baseline. Red text highlights monthly usage numbers that exceeded those from the same month of the previous year.

Goals (reductions from the 06/07 baseline): 5% by CY09 10% by CY10 15% by CY15 Deltas shown below are in comparison with 2006/7 baseline.							
	2006/7 Baseline	2011/12 Usage	Δ	2012/13 Usage	Δ	2013/14 Usage	Δ
September	447,300	382,900	-14%	383,600	-14%	396,200	-11%
October	395,500	339,500	-14%	316,400	-20%	326,900	-17%
November	317,800	280,700	-12%	281,400	-11%	286,300	-10%
December	332,500	252,000	-24%	241,500	-27%	272,300	-18%
January	349,300	276,500	-21%	252,700	-28%	276,500	-21%
February	338,100	264,600	-22%	261,800	-23%	270,200	-20%
March	339,500	256,900	-24%	250,600	-26%	246,400	-27%
April	353,500	302,400	-14%	280,000	-21%	291,200	-18%
May	381,000	309,400	-19%	298,200	-22%	331,100	-13%
June	405,700	354,900	-13%	384,300	-5%	392,700	-3%
July	451,500	405,300	-10%	390,600	-13%	**	
August	468,300	401,800	-14%	373,800	-20%	**	
12-month total							
	4,580,000	3,826,900	-16%	3,714,900	-19%		

\*This table only reports information for MDE's Montgomery Park Headquarters. This chart does not include any of MDE's field office locations.

\*\* OSA reports that this information is not yet available.

# Table 2: OFP Priorities

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- *OFP Brown Bag Lunches*
- *Increase minorities in leadership positions*
- *Work with OHR on diversity recruitment*
- *Attend (1) staff meeting for each program in agency*
- *Host a joint meeting with Statewide EEO Office, Maryland Civil Rights Commission, Federal EEOC*
- *Develop an Accommodations Webinar*
- *Increase each Administration's MBE participation on procurements*
- *Update OFP/EEO web pages on intranet*
- *Host quarterly multicultural events*

# Table 3: OFP-Tracked Procurement Goals

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## State Programs:

*Minority Business Enterprise (MBE): 29% participation goal*

*Small Business Reserve (SBR): 10% participation goal*

## Federal Programs:

*Veteran-Owned Small Businesses (VOSB): 0.5%*

# **Table 4: Mandatory Training: Targets and Progress**

*(Continued on next slide)*

Training Topic	Office Responsible For Conducting Training	Number Required to Have Training	Number of Employees Trained of Those Required to Have It	Current Target Completion Date for Training Existing Employees	Target Frequency for Regularly Training New Employees or Supervisors Each Year	Scheduled Date, or Target Month, for Next Training Session
<b>Training Provided by OFP – as of 10/29</b>						
ADA	OFP	907	734	12/31/14	Quarterly	11/2014
Diversity	OFP	222	222	12/31/14	Quarterly	10/9/14
Domestic Violence	OFP	907	907	12/31/14	Quarterly	10/14/14
EEO	OFP	222	222	12/31/14	Quarterly	10/28/14
Sexual Harassment	OFP	907	704	12/31/14	Quarterly	10/2/14

# Table 4: Mandatory Training: Targets and Progress

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Training Provided by OSA – as of 10/23						
FMLA	OHR	222	108	12/31/14	Annual	TBD
PEP	OHR	222	218	10/30/14	Annual	10/30/14
Progressive Discipline	OHR	222	218	10/30/14	Annual	10/30/14
Recruitment and Hiring	OHR	222	108	6/30/15	Annual	TBD
Sick Leave	OHR	222	212	10/30/14	Annual	10/30/14
Driver Improvement (online training)	Central Services (Fleet)	782	782	NA	NA	NA

*\* The number of employees required to attend training and those who have attended are fluid. Employees come and go and it is impossible to reconcile the numbers without going all the way back to the beginning of the training scheduler and manually verifying attendance against current employees.*

## **Table 5: FMLA Training in CY14**

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Administration	FMLA Training Date(s)	Number of Supervisors Who Attended
ARMA	10/29/14	TBD
LMA	9/17/14	54
OSA	6/2/14	14
SSA	4/2/14	28
WMA	5/19 & 5/21	45
OS/CO	6/2/14	21
Total		162

# Table 6: Sole Source Procurements, January-October 10, 2014

<i>PO #</i>	<i>ADMIN</i>	<i>CONTRACTOR</i>	<i>AMOUNT (\$)</i>
U00B4400012	ARMA	NESCAUM	18,183
U00P4400672	OIMT	Pitney Bowes	15,141
U00P4400674	SSA	Mathworks	6,450
U00P4400687	ARMA	AADCO	5,388
U00P4400689	ARMA	Wilbur Tech.	11,655
U00P4400724	OIMT	Information Builder	6,811
U00P4400749	OIMT	GIS	6,500
U00P4400774	ARMA	NESCAUM	12,000
U00P4400782	OIMT	IVCI	6,903
U00P4400802	OIMT	Lockheed Martin	19,492
U00P4400803	ARMA	Perkin Elmer	6,876
U00P4400855	SSA	Gold System	12,000
U00P4400861	ARMA	Agilent Tech.	23,028
U00P4400886	ARMA	DR DAS	10,675
U00P4400889	OIMT	Iron Mountain	14,400
U00P4400890	ARMA	DR DAS	5,936
U00P4400941	SSA	Hach	11,942
U00P4400991	SSA	Hach	8,724
U00P4401001	ARMA	Parker Hannifin	6,779
U00P4401040	LMA	Aquafix	10,000
U00P4401053	SSA	Hach	17,166
U00P5400015	LMA	Limedoser Cons.	10,000
U00P5400074	ARMA	Transport. Equip.	1,234
U00P5400170	ARMA	Teledyne	6,088
U00P5400179	WMA	Ass. of Bds. of Crt.	25,000
U00P5400194	WMA	Elimbs	15,000
U00P5400207	ARMA	Entech	24,364
U00P5400208	ARMA	Agilent Tech.	24,510
U00P5400209	ARMA	Perkin Elmer	11,016
U00P5400292	SSA	Hach	6,345